

**Diocese of Great Falls-Billings
Annual Financial Report
Fiscal Year Ending June 30, 2016**

Please complete a separate report for each parish and mission.

In the rare cases where finances are consolidated, please indicate which communities are consolidated and respond to the questions at the bottom of page three.

PARISH _____

CITY _____

PASTOR _____

INCOME

Parish Collections	_____
Special Offerings	_____
Grants & Bequests	_____
Other	_____
Subtotal.....	_____

Religious Education	_____
Bazaars, Carnivals, Etc. (Report Values net of Expenses)	_____
Mass Stipends, Stole Fees	_____
School Income	_____
Other	_____
Subtotal.....	_____

Rent of Church Property	_____
Earned Interest (Include royalties)	_____
Other	_____
Subtotal.....	_____

TOTAL PARISH INCOME..... _____

CUSTODIAL/OTHER FUNDS

Care & Share	_____
National Catholic Collections	_____
Reimbursements from Missions	_____

TOTAL CUSTODIAL/OTHER FUNDS..... _____

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EXPENSES

Priest/Pastoral Administrator

Salaries	_____	
Auto Expense Reimbursement & Travel	_____	
Insurance & Retirement	_____	
Continuing Education & Retreat	_____	
House Provisions	_____	
Other: _____	_____	
Subtotal.....	_____	_____

Sacramental Ministry

Sacramental Minister Fees	_____	
Supply Priest Fees	_____	
Mileage Reimbursement	_____	
Other: _____	_____	
Subtotal.....	_____	_____

Staff

Salaries	_____	
Employee Insurance	_____	
Employee Retirement	_____	
Payroll Taxes	_____	
Other: _____	_____	
Subtotal.....	_____	_____

Programs

Religious Education	_____	
Worship	_____	
Christian Service	_____	
School Expense	_____	
Other: _____	_____	
Subtotal.....	_____	_____

Facilities

Utilities & Telephone	_____	
Equipment	_____	
Property Insurance & Taxes	_____	
Improvements & Maintenance	_____	
Altar Supplies	_____	
Office Supplies	_____	
Other: _____	_____	
Subtotal.....	_____	_____

Interest Expense

TOTAL PARISH EXPENSES..... _____

Custodial Fund Expenses

Care & Share	_____	
National Catholic Collections	_____	

TOTAL CUSTODIAL FUND EXPENSES..... _____

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List of Bank Accounts

(List name of each bank, its location and the balance in each account.)

Bank	City	Balance
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Securities & Investments

(Itemize all other Parish Securities and Investments not contained in Bank Accounts such as Bonds, Stocks, Endowment Funds, Income Property, etc.)

Security or Investment	Balance
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Summary of Indebtedness

Diocesan Loans Outstanding	Principal Payments Made	Balance at June 30, _____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Please note any factors which have had or are likely to have an impact on the financial viability of the faith community.

If you have a school, please give your per pupil costs: \$ _____

Please attach a financial report for your school for the fiscal year just ended.

Please complete the following only if you report consolidated income and expense from more than one community.

What percentage of income reported on page one comes from the mission(s)?

What percentage of expenses reported on page two comes from the mission(s)?

Name of Mission & City	Percent of Income Contributed	Percent of Expense Incurred
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____