



ORDINATION PLANNING GUIDELINES

Diocese of Great Falls-Billings

Four to five months before ordination, the candidates will be invited to meet together with the director of the office of worship and christian initiation, the director of music for the celebration and the vicar general for the diocese. In preparation for the meeting they may wish to pray over the scriptures and the prayers in the ritual book and to consider the following so as to come prepared with suggestions.

The ritual for ordination belongs to the universal church and it is to be treated as a celebration of the local church, the Diocese of Great Falls-Billings. Recognizing that, there is room for personal/local preference in the readings and music and for some suggestions to make it a reflection of those being called to ordination.

Items to be addressed by the candidates for ordination:

A. Liturgical celebration:

Scripture choices

Musical suggestions

Ministers for the service:

Deacons of Word and Altar (permanent and/or transitional)

Lectors (two)

Gift presenters

Servers, plus. . .

cross bearer

thurifer

Gospel Book

candle bearers

incense bearer

mitre, crosier

water bowl

Chrism

B. Other items:

Guest clergy to be invited

Environment suggestions-

Reception

Invitations

C. Budgetary guidelines:

Diocesan responsibility

Celebration Booklet

Ordination Eucharist

Personal Responsibility

Invitations

Reception

Diocesan office oversees:

- Communication/collaboration with the pastor of hosting parish
- Arrangements with musicians
- Invitation to the ministers who will assist
- Participation booklet
- Rehearsal before the celebration

June 13, 2007