

September 9, 2015

Attention members of the Diocese of Great Falls/Billings:

A growing area of liability exposure within the Catholic Church is related to driving and transportation activities. In an effort to reduce the chance of loss in this area, Catholic Mutual Group developed the Safety Education Solutions online training platform.

The Diocese of Great Falls/Billings now requires that completion of the defensive driving course *Be Smart – Be Safe* is mandatory for all employees who drive as part of their position and all drivers of diocesan and location owned vehicles, effective July 1, 2014. As of July 1, 2016, this will also include all volunteer drivers. Users will be able to self-register to complete the *Be Smart – Drive Safe* defensive driving course. A built-in quiz tool at the end will take the place of the paper copy Driver Information Sheet/Volunteer Driver Form that you may currently be requiring your drivers to complete.

This valuable training is available free and can be easily accessed when it is most convenient for the trainee. The course takes less than 20 minutes to complete. In order to facilitate training, instructions to access the *Be Smart – Drive Safe* defensive driving course are enclosed.

If you have any questions regarding the use of this new platform, please contact Catholic Mutual at 1-800-228-6108.

Sincerely,

Jill Ott, Loss Control Representative II
Catholic Mutual Group

Cc: Rich Moog, Diocese of Great Falls/Billings