Instructions: Please complete this form by supplying the requested information and documents. (Please type or print neatly) Name of Parish and/or Mission: City/Town: A. This request is for the full or partial relief of debt for Past Due: ☐ Care & Share (\$_____) ☐ Cathedraticum/COF (\$_____) ☐ Other (\$ B. Is your parish up-to-date on your required IOI filings with the Diocese? **□Yes □No** C. Is your parish fully up-to-date on your required Protecting God's Children (i.e., VIRTUS and/or Safe & Sacred) programs? □Yes □No D. Have you submitted the applicable Parish and/or Mission Annual Sacramental and Parish Questionnaire to the Chancery for the Official Catholic Directory? **□Yes □No** E. Have you submitted the applicable Parish and/or Mission Year End Annual Financial Report to the Business Office? □Yes □No E.1 Please include the Fiscal Budget established for your Parish and/or Mission upon completion of this application. F. Have you submitted the applicable Parish and/or Mission Summary Marriage Forms to the Tribunal? **□Yes □No** G. Have you submitted the applicable Parish and/or Mission October mass Count to the Chancellor's Office?

☐Yes ☐No

H. Please provide a description of the debt relief being requested and the reasons why this request is fair, equitable, and worthy of approval. It is important to note that most parishes meet their Care & Share and Cathedraticum obligations and so debt relief for some parishes places an increased burden on the parishes/parishioners that are already meeting their obligations. (Please describe in 500 words or less in length):				

What is your estimated Sunday attendance at Mass over the last 12 months? people		
What was your estimated Sunday attendance at Mass 5 years ago? people J. Describe your Parish's efforts in the past 12 months to encourage parishioners to contribute in support of the financial health and wellbeing of your parish community an infrastructure.		

J.1 Please provide copies of your parish bulletins that 1) Promote and describe

Stewardship as a way of Christian living; 2) Explain the privilege and responsibility to support one's church through charitable giving; and 3) Illustrate how your parish is tracking toward meeting your financial goals and Care and Share obligations.		
J.2 How often do you address the three items listed above during Mass? How often do you promote the importance of supporting Care and Share, the Annual Catholic Appeal for our diocese? □ weekly □ monthly □ annually □ not very often		
K. What new programs is your parish and/or mission pursuing to have your parishioners take control of the parish's/mission's financial future, so that moving forward, this type of debt relief should not be necessary?		

L. What is the Parish and/or Mission's proposal to repay the Past Due balance?			
	rmation not addressed above that you think may be persuasive eration for approval of this request for debt relief.		

Signatures:		
Parish Priest (name:)	 Date
Parish Council Chair (name:)	Date
Parish Finance Council Chair (name:)	Date

Supplemental information for Section:				