

**Report of Suspected Child Abuse by Diocesan Personnel  
While Performing the Work of the Diocese**  
Please print (or type) and, if possible, use black ink. Thank you.

REPORT DATE: \_\_\_\_\_

CONTACT INFORMATION:

1. Person submitting this report:

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Parish/School/Facility Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ ST: \_\_\_\_\_ Zip: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

2. Person(s) suspected of misconduct:

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Parish/School/Facility Name: \_\_\_\_\_

Date of Birth (m/d/y): \_\_\_\_\_ Age: \_\_\_\_\_ Sex (*circle one*): Male Female

Now deceased? (*circle one*) Yes No

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ ST: \_\_\_\_\_ Zip: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

3. Suspected victim(s) of misconduct:

Name: \_\_\_\_\_

Age Now: \_\_\_\_\_ At Time of Incident: \_\_\_\_\_ Sex (*circle one*): Male Female

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ ST: \_\_\_\_\_ Zip: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

4. Report to civil authorities:

Agency Name: \_\_\_\_\_

County/City: \_\_\_\_\_

Phone: \_\_\_\_\_

Date of Report: \_\_\_\_\_

Individual Receiving Report: \_\_\_\_\_

INCIDENT INFORMATION (please provide on a separate sheet of paper, preferably typed)

- Describe the incident of suspected child abuse, including date, time and location.
- Identify eyewitnesses to the incident, including names, addresses and telephone numbers, when available.
- Provide other information that may be helpful to an investigation.

**Upon completion, this form should be sent in confidence to:**

Teresa Schmit, Victim Assistance Coordinator  
Diocese of Great Falls-Billings  
PO Box 1399  
Great Falls, MT 59403-1399

If you have any questions or concerns about how to complete this form to present an allegation,

Go to the diocesan website at [www.diocesegfb.org](http://www.diocesegfb.org) for policies.

Pursuant to diocesan policy, all complaints of sexual abuse involving priests, religious, employees and volunteers serving the Diocese of Great Falls-Billings will be investigated by an outside investigator hired by the diocese. *All information received will be treated with confidentiality. All alleged victims are advised of their right to report the alleged abuse to public authorities.*