Four to five months before ordination, the candidates will be invited to meet together with the director of the office of worship and christian initiation, the director of music for the celebration and the vicar general for the diocese. In preparation for the meeting they may wish to pray over the scriptures and the prayers in the ritual book and to consider the following so as to come prepared with suggestions.

The ritual for ordination belongs to the universal church and it is to be treated as a celebration of the local church, the Diocese of Great Falls-Billings. Recognizing that, there is room for personal/local preference in the readings and music and for some suggestions to make it a reflection of those being called to ordination.

**Items to be addressed by the candidates for ordination:**

A. **Liturical celebration:**
   - Scripture choices
   - Musical suggestions
   - Ministers for the service:
     - Deacons of Word and Altar (permanent and/or transitional)
     - Lectors (two)
     - Gift presenters
     - Servers, plus . . .
     - Cross bearer
     - Candle bearers
     - Water bowl
     - Thurifer
     - Incense bearer
     - Chrism
     - Gospel Book
     - Mitre, crosier

B. **Other items:**
   - Guest clergy to be invited
   - Environment suggestions-
   - Reception
   - Invitations

C. **Budgetary guidelines:**
   - Diocesan responsibility
     - Celebration Booklet
     - Ordination Eucharist
   - Personal Responsibility
     - Invitations
     - Reception

**Diocesan office oversees:**
- Communication/collaboration with the pastor of hosting parish
- Arrangements with musicians
- Invitation to the ministers who will assist
- Participation booklet
- Rehearsal before the celebration