



Montana Catholic Schools

The Diocese of Great Falls-Billings

www.diocesegfb.org

121 23rd Street South

PO Box 1399

Great Falls, Montana 59405

Intent to Return

2024-2025 Academic Year

Faculty and Support Staff

Faculty/Staff Member Name

School Name

We are beginning the planning process for next year and would like to know your future plans. A letter of intent is NOT a binding commitment but offers the school administration an opportunity to budget appropriately for next year's projected employment needs.

*Would you please check the box and fill in the blanks and return this form to your school administrator by: **February 8, 2024.***

- Yes**, I do plan on returning to _____ for the 2024-2025 academic school year. (School Name)
- No**, I will not be returning to _____ for the 2024-2025 academic school year. (School Name)
- I am not sure yet if I am returning for the 2024-2025 academic school year but will let the school know by March 15, 2024 _____ (or insert other agreed upon date here)

If you check "No", or "I am not sure", please explain below, then meet with your building Principal.

I prefer the same subjects/classes/grade next year **OR** I request the following subjects/classes/grade:

I also have an interest in teaching the following:

I am interested in moderating/coaching the following clubs/activities/sports:

Faculty/Staff Member Signature

Date