



With complete trust in Jesus Christ, Our Lady of Lourdes Catholic School is committed to promoting academic excellence while encouraging the spiritual and moral development of each student in accordance with the Catholic Church. In a Christian environment, each student is encouraged to develop a personal relationship with Christ and to be responsible, compassionate, and just.

Job Title: **Our Lady of Lourdes Middle School Teacher** Report To: Building Principal
FLSA Status: Exempt

A Catholic school teacher is responsible for the academic and spiritual formation of students and the daily activities of his/her assigned instructional responsibilities. The Catholic school teacher works closely with the building faculty, staff, and parents to achieve a climate and educational program that fosters high expectations of the individual as well as Catholic growth and formation within the school community. The teaching assignments of the Catholic school teacher are designated by the Building Principal, the person to whom the Catholic school teacher reports.

Major Responsibilities (including but not limited to, under Principals' direction):

- Design of timely and engaging lesson planning grounded in academic standards
- Carries out consistent attendance on all school day
- Creates, modifies, and follows an annual curriculum pacing map
- Fully supports the implementation of related instructional or content professional development through observations, feedback, and high-quality lesson planning
- In the case of absence, provides thorough and engaging lesson plans and communicates in a timely fashion to the Building Principal
- Meets with the Principal regularly to discuss curriculum, resources, curriculum maps, lessons, student needs, etc.
- Provides timely student feedback through adopted grading practice
- Contributes to all school program offerings including extracurricular activities, clubs, and sports
- Attends designated school events when assigned
- Accepts additional roles as needed in order to meet the needs of all students served (compensation to be discussed if applicable)

- Respects Catholic teachings and traditions and acts as a faith role model for students, families, colleagues, and community

Preferred Skills and Licensure

- Holds a Montana state teaching license (if an out of state license is held, shows active and timely pursuit to obtain a Montana teaching license)
- Commitment to Catholic education
- Effective communication skills
- Ability and willingness to work collaboratively as part of a team