



Safe Environment Summit

**Roman Catholic Diocese
of Great Falls-Billings**



Agenda

- * Introduction
- * USCCB Charter for the Protection of Children and Young People
- * Diocese Of Great Falls-Billings Code of Pastoral Conduct
- * Diocese of Great Falls-Billings Child Protection Policy
- * Background Check Requirements
- * Annual Training Requirements
- * Compliance with the Charter
- * Reporting Requirements





A message from Bishop Jeffrey M. Fleming Ordinary of Great Falls-Billings

PROMISE TO
PROTECT



PLEDGE TO
HEAL



Why a Safe Environment Summit?

01

We all must do our part to protect our young and vulnerable within the Church

02

It is a condition of employment and volunteering to clear a background check and remain current with annual Safe Environment training

03

It is both a moral and legal obligation to report allegations of abuse



USCCB Charter for the Protection of Children and Young People

At the 2002 Annual Meeting, the U.S. Conference of Catholic Bishops established this document in response to the sexual abuse crisis in the Church.





Diocese Of Great Falls-Billings

Code of Pastoral Conduct





Diocese of Great Falls- Billings

Child Protection Policy

Employee and Volunteer Applications



DIOCESE OF GREAT FALLS-BILLINGS Volunteer Application Form

All Church workers who will have contact with children and/or vulnerable people are required to be compliant in Safe Environment before beginning their ministry. This includes, 1) a state and federal background check, and 2) Safe Environment training certificate.

Please complete, sign and return this form to the pastor, principal or diocesan agent at the parish, school or agency at which you are to provide volunteer services. An original of this completed form will be retained in a file on site.

Last Name			First		Middle		Date
Present Street Address			City		State		Zip
							Daytime Phone
							Evening Phone
Permanent Address (if different from present address)							Cell Phone No.
							E-mail Address
Have you ever volunteered for a Diocesan location? <input type="checkbox"/> Yes <input type="checkbox"/> No							Are you 18 years of age or older?
If yes, give details:							<input type="checkbox"/> Yes <input type="checkbox"/> No
I am interested in <u>VOLUNTEERING</u> at <input type="checkbox"/> school: _____; <input type="checkbox"/> parish: _____; <input type="checkbox"/> agency: _____							
Interested in volunteering for <input type="checkbox"/> school activities <input type="checkbox"/> religious education <input type="checkbox"/> youth ministry <input type="checkbox"/> coaching <input type="checkbox"/> other _____							
I am available <input type="checkbox"/> mornings <input type="checkbox"/> afternoons <input type="checkbox"/> evenings <input type="checkbox"/> weekdays <input type="checkbox"/> weekends Date available: _____							
VOLUNTEER ACTIVITIES							
Please list all present and former volunteer activities beginning with your present or most recent position first. Use additional pages if needed. Include all other names worked under if different than the name you used on this form.							
Parish/Company/Organization Name				Phone		From To	
Address				City. State. Zip			



What do I look for ?

Volunteer or Employment application details required disclosure must include:

- Full **legal** name
 - including all prior legal names
- Social Security Number
- Address history
- Correct date of birth

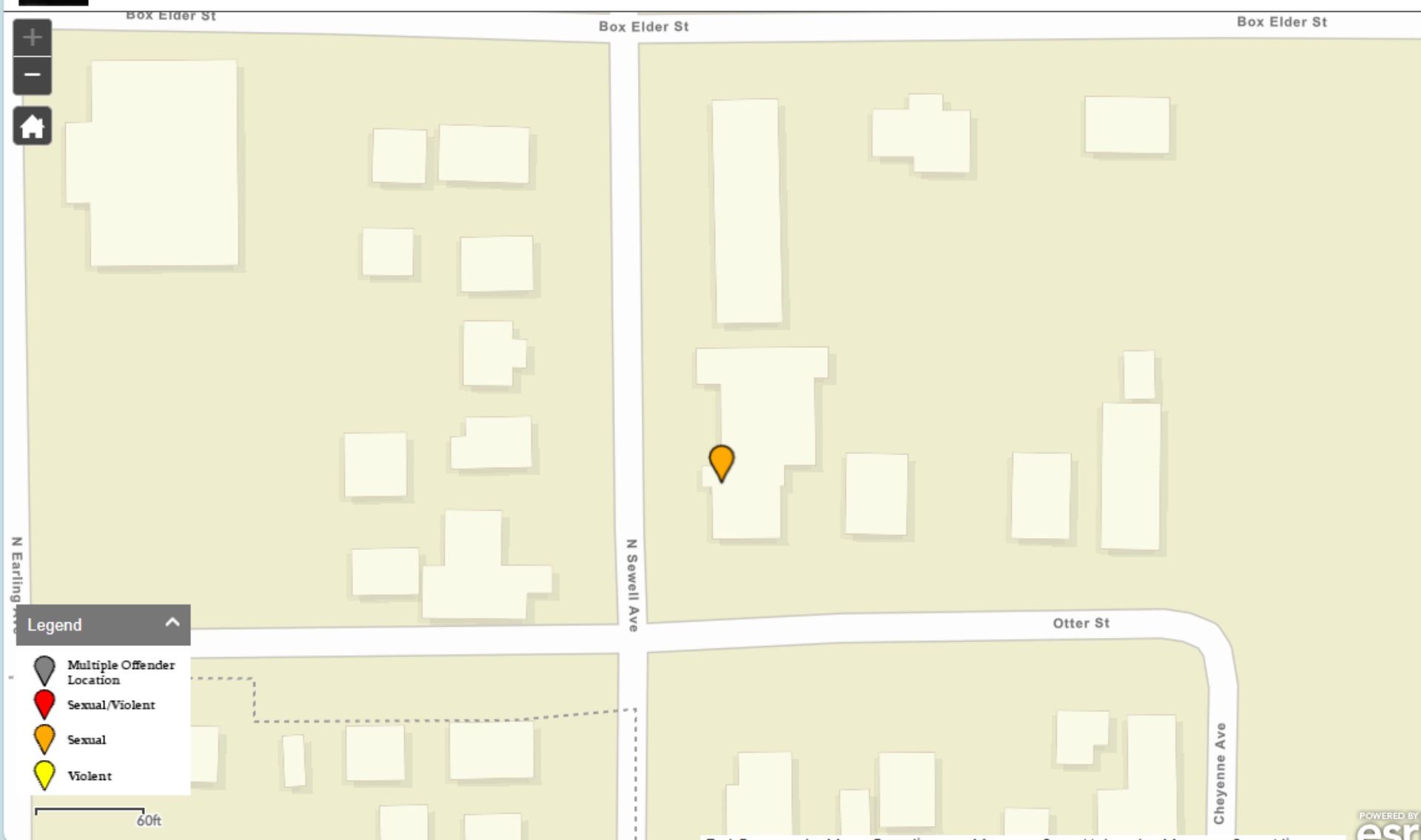




MONTANA DEPARTMENT OF JUSTICE

ArcGIS Web Application

SVOR SVOR Home Help



Search SVOR Offenders

Search Category	Results
Offender Basic Search_Query result	...
Number of features found: 1	
Sexual/Violent Offenders 0	▼
Sexual Offenders 1	▼
Violent Offenders 0	▼



Background Check Requirements

Necessary Verification

SAFE ENVIRONMENT TRAINING INSTRUCTIONS



Diocese of Great Falls - Billings

121 23rd Street South
Great Falls, MT 59401
406-727-6683

Step 1

Go to the safe environment training website: <https://greatfalls.cmgconnect.org>

Step 2

If you are NEW to Safe Environment, complete the section: **“Register for a New Account”**.

NOTE: The email section is required for automatic yearly reminders to update your training.

“Step 3

Click the button to create your account.

Step 4

- a) Complete the training course and quiz for certification in Safe Environment by clicking on:



- b) Next, complete the background check questions by clicking on:



Login and Register



Background Check Process



Search



Resources



Kimberly Gaa

COVID -19 Resources [Click Here](#)

Safe Environment Background Check - Great Falls



Diocese of Great Falls-Billings

Safe Environment Program

BACKGROUND CHECK

SUBMISSION

MUST BE COMPLETED EVERY 5 YEARS

Includes: Background Check submission

Start Curriculum



Safe Environment Training Requirements

Annual required training

[COVID -19 Resources](#) [Click Here](#)[Dashboard](#)[My Trainings](#)[Training History](#)[Sites](#)[Users](#)[Curriculums](#)[Resources](#)[Live Events](#)[Children Data](#)[Reports](#)[Surveys](#)[Group Emails](#)

Kimberly Gaa

GREAT FALLS - Chancery Office

Certification Status

Yes - Expires: 06/12/2025

Live Training Registration

No Upcoming Training

Background Check Status

Expires on 06/10/2027

Required Trainings



Diocese of Great Falls-Billings
Safe Environment Program

YEAR 2 TRAINING

Anti-Bullying & Protecting Vulnerable Adults

Expires Every 1 Years

Year 2: Safe Environment Training

Includes: Anti-Bullying
Adult Training video &

Complete ✓



Diocese of Great Falls-Billings
Safe Environment Program

YEAR 1 TRAINING

Safe Haven - It's Up to You

⚠ Expired 08/08/2024

Year 1: Safe Environment Training

Includes: Safe Haven - It's
Up to You video segments

Complete ✓



Diocese of Great Falls-Billings
Safe Environment Program

BACKGROUND CHECK SUBMISSION

MUST BE COMPLETED EVERY 5 YEARS

Safe Environment Background Check - Great Falls

Includes: Background
Check submission

Start ➞


[Support](#)



How to stay compliant with the Charter...

Annual required training includes who?

Navigate in CMG...

CATHOLIC
MUTUAL GROUP

Dashboard

My Trainings

Training History

Users

Curriculums

Resources

Live Events

Children Data

Reports

Surveys

GREAT FALLS - Our Lady of Lourdes Pari...

Search

Resources

SI Kody Diekhans

COVID -19 Resources Click Here

Dashboard

Change Primary Parish

ACTIVE CERTIFICATIONS
22

ACTIVE USERS (TOTAL)
22

ARCHIVED USERS (TOTAL)
17

TRAININGS COMPLETED
52

ACTIVE BACKGROUND CHECKS COMPLETED (NO HITS)
35

BACKGROUND CHECKS AWAITING REVIEW
0

ACTIVE BACKGROUND CHECKS MANUALLY ENTERED
10

Background Check Expiring within the next 60 days

Show 10 entries

Search:

Name	Site	Email	USCCB Role	Report Type	Check Date	Expiration Date
No data available in table						

Showing 0 to 0 of 0 entries

Support

Previous

Next

[COVID -19 Resources Click Here](#)

Dashboard

My Trainings

Training History

Users

Create User

Active Users

Secondary Users

Curriculums

Resources

Live Events

Children Data

Reports

Surveys

Lori Purpura

[Home](#) / [Users](#) / [User Details](#)[Edit User](#)[Users List](#)

Lori Purpura

Status: Active

First Name Lori

Diocese Great Falls-Billings

DL State

Middle Name

Site GREAT FALLS - Our Lady of Lourdes School

DL Number

Last Name Purpura

USCCB Role Educator: (Catholic School ...

Categories [School Employee](#)

Maiden Name

Username lorilpurpura@gmail.com

Department HX POSITION:
Catholic School
Teacher/Educator
(Paid Employee) |
TITLE: Mrs.

DOB

System Role diocese_admin

Email lorilpurpura@gmail.com

Language en

SIR Yes

Phone (406) 870- [REDACTED]

Location [REDACTED] Dr, , Great Falls, MT,
59404

Safe environment coordinator Yes

[? Support](#)

Account Created: 11/07/2022 20:02 – Account Updated: 04/01/2025 18:39 – Last Login: 04/01/2025 18:39 (39)

How do I do that thing?...



Circle of Grace and

Circles of Care Programs



DIOCESE OF GREAT FALLS-BILLINGS

OFFICE OF THE BISHOP

P.O. Box 1399 * Great Falls, Montana 59403 * (406) 727-6683

www.diocesegfb.org



MEMORANDUM

To: Pastors, Parochial Vicars, PLCs, School Principals, DREs, Catechists, Volunteers
From: Bishop Jeffrey Fleming
Date: January 8, 2024
Subject: Safe Environment Training for Children

In 2002, the United States Conference of Catholic Bishops promulgated the Charter for Protection of Children and Young Adults. This Charter is a solemn commitment on behalf of the bishops to the people of God to establish and maintain in all dioceses Safe Environment programs to responsibly educate and train children, youth, parents, ministers, educators, and volunteers about ways to make and maintain a safe environment of children. As Bishop of the Diocese of Great Falls-Billings, I mandate safe environment training for all children in accord with the USCCB Charter and Norms for the Protection of Children and vulnerable populations.

These are not just “hoops” that we jump through. These are part of our call and commitment to ensure the safety of our children. It is our moral obligation and duty! A duty and obligation that we cannot ignore or take lightly.

We will again utilize the same programs that we have used in the past couple of years for the Children's Learning Program: “Circle of Grace” and “Circles of Care”.

I am not only asking, but requiring, that this program be positively promoted and utilized throughout our diocese, in all parishes and schools. This is for the safety and wellbeing of those most vulnerable. We have a sacred duty to ensure our children are safe and know how to respond when they might find themselves in uncomfortable situations or faced with inappropriate behavior. Simply not presenting the program is an injustice to our children.

Please remember that all employees and volunteers of the Diocese are **mandatory** reporters of suspected child abuse and neglect.



In the event of an emergency call **911**
Montana Department of Public Health and Human
Services/ Child & Family Services Division:
1-866-820-5437

Your County DSS Number:

(write in)

Diocesan Victim Assistance Coordinator:
(406)750-2373

Diocesan Vicar General:
(406)697-7039

Diocesan Safe Environment Coordinator:
(406)727-6683, ext.

How to make a report:

If you suspect a child or vulnerable adult has been abused, it is important that you contact the appropriate authorities immediately.

Please take the following steps

1. Call the Department of Child & Family Services, or your local law enforcement agency.
2. After being reported to civil authorities, contact your supervisor and file a written report (as outlined in Appendix "C" of the Diocesan Child Protection Policy).
3. If the abuse has been perpetrated by clergy or other church personnel, contact the Diocesan Vicar General.

Reporting Requirements

Mandated Reporting...Who Reports???

Final tips & takeaways

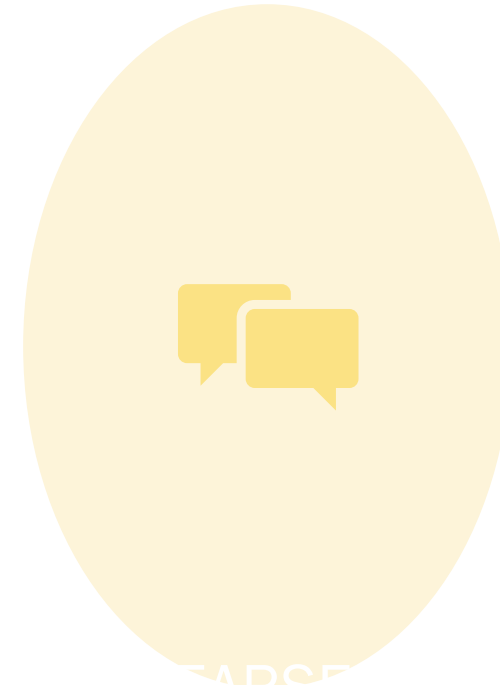
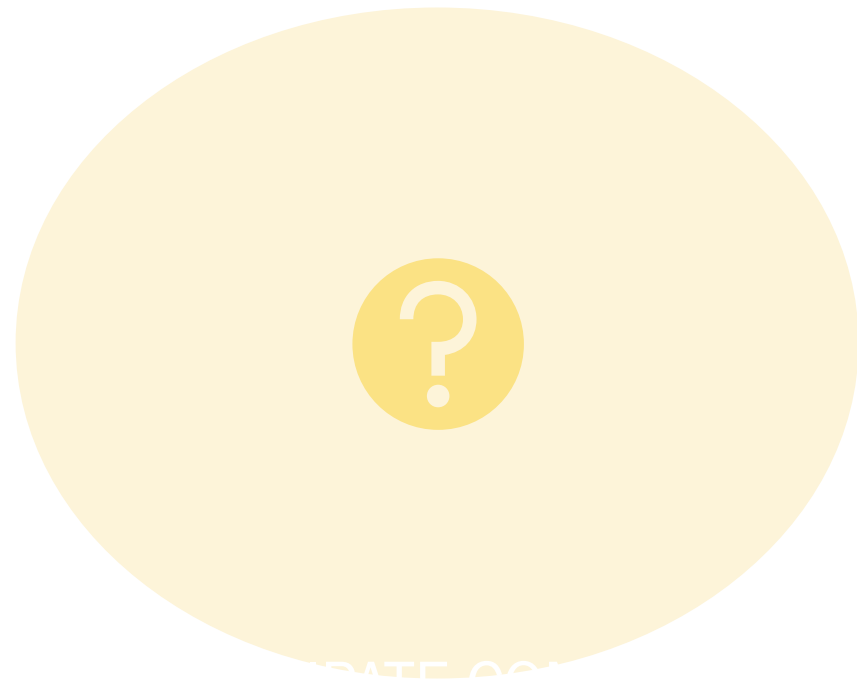
All employees and volunteers must complete:

- A background at hire before starting any work in the presence of children or vulnerable adults
- An updated background check every 5 years
- Application with complete information
- Annual Safe Environment training before expiration

Offender Registration

- No person on any offender registry is eligible for employment or volunteering in our Diocese

- Mandatory Reporting
 - All employees and volunteers are mandatory reporters
- Policy knowledge and adherence
 - All employees and volunteers must acknowledge and abide by the policies outlined by the Diocese at all times
- Location site administrators need to verify that employees and volunteers remain compliant.



Questions & Answers...

Thank you

Lori Purpura

Safe Environment Coordinator

406-727-6683 ext. 106

safeenvironment@diocesegfb.org

Kimberly Gaa

Director of Human Resources | Safe Environment

406-727-6683 ext. 125

kgaa@diocesegfb.org

www.diocesegfb.org